



NCAR

Computational & Information Systems Laboratory

CISL



Summer Internships in Parallel Computational Science (SIParCS)

(Two recommendations are required to complete the application submission.)

Guidance to Writers of SIParCS Letters of Recommendation

Writers of SIParCS letters of recommendation should confine their remarks to no more than two pages, and should provide the following information in their letters:

1. The candidate's name;
2. Your name, job title, and contact information, preferably in the form of an email address;
3. How long you have known the applicant, and under what circumstances;
4. Discuss the qualifications of the candidate for a SIParCS internship position, addressing their:
 - analytical ability
 - creativity/capacity for original thought
 - self discipline/work habits
 - teamwork skills
 - ability to work independently
 - initiative
 - motivation
 - written and verbal expression skills

You need only comment upon those characteristics that you consider to be applicable and that you feel qualified to evaluate.

Please send the signed letter directly to the SIParCS program by **February 1, 2009**, either by emailing it in PDF form to siparcs@ucar.edu, or mail to:

SIParCS Program Office
1850 Table Mesa Dr.
Boulder, CO 80305



Sponsored by the National Science Foundation